

**CITY OF WILBURTON**  
**REGULAR SCHEDULED MEETING**  
December 10, 2015

Public Notice posted December 8, 2015, 3:00 p.m.  
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the 10<sup>th</sup> day of **December, 2015 at 6:05p.m.** in the Wilburton City Hall Council Chambers, Mayor Stephen Brinlee presiding. Mayor Brinlee led the assembly in the Pledge of Allegiance after which the City Clerk then conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: None.

1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON NOVEMBER 12, 2015.
2. DISCUSS AND TAKE ACTION TO APPROVE NOVEMBER 2015 CLAIMS FOR PAYMENT.
3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF THE PAYROLL DECEMBER 11, 2015 THROUGH JANUARY 14, 2016.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO COMBINE AND APPROVE ITEMS #1, #2, AND #3 ON THE AGENDA: APPROVE THE MINUTES OF NOVEMBER 12, 2015 REGULAR MEETING; APPROVE PAYMENT CLAIMS FOR NOVEMBER 2015; AND APPROVE PAYMENTS OF PAYROLL FOR DECEMBER 11, 2015 THRU JANUARY 14, 2016.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

4. DISCUSS AND TAKE ACTION TO APPROVE BUDGET AMENDMENTS IN 01-GENERAL FUND (4 EACH) AND 05-PARK&REC (1 EACH). City Clerk Blankenship stated:
  - A. 01-General donated funds were received and need to be put in applicable account
  - B. 05-Park&Rec funds being moved to expense account

Councilman Haynes asked City Clerk Blankenship the details on Fire Run reimbursements. She answered the amount budgeted has been expended and funds need to be moved from another account to cover the reimbursements. Mayor Brinlee explained previously Fire Run reimbursements had not been budgeted, but now are included in WFD budget. Councilman Littlejohn stated the \$15 per run is small price to pay for what they do as volunteer firemen for the community. All agreed.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE BUDGET AMENDMENTS IN 01-GENERAL FUND (4 EACH) AND 05-PARK&REC (1 EACH).

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF \$18,578.16 TO DELTA AIRPORT CONSULTANTS FOR INVOICES #5 (\$9,704.00); #6 (\$4,267.00) AND #7 (\$4,606.26). Mayor Stephen Brinlee stated the total amount had previously been approved. The City Council is now paying the individual invoices as received, with reimbursement from FAA with grant dollars. He said the status of the project is quite good and the work is track with the approved schedule.

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO APPROVE PAYMENT OF \$18,578.16 TO DELTA AIRPORT CONSULTANTS FOR INVOICES #5 (\$9,704.00); #6 (\$4,267.00) AND #7 (\$4,606.26).

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**6. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF WILBURTON AIRPORT CONTRACTOR'S PAY REQUEST #1 FOR \$173,682.42 TO TRI-CITY SEAL COMPANY.**

Mayor Brinlee stated the amount has been verified as accurate.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE PAYMENT OF \$173,682.42 TO TRI-CITY SEAL COMPANY FOR PAY REQUEST #1.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**7. PRESENTATION: MS. JODIE COX, OKLAHOMA MUNICIPAL RETIREMENT FUND (OMRF): POTENTIAL EMPLOYEE RETIREMENT PLAN IMPLEMENTATION.**

Mayor Brinlee introduced Ms. Cox. Ms. Cox stated this was her third time before the Council, here in 2012 and 2014, to discuss a mandatory retirement employee plan. This is a non-profit company that is 50 years old. It started with 52 cities and currently has 254 cities, which includes a staff IRS attorney for immediate response to questions or issues. She discussed the packets distributed to each council member which includes description of two optional plans.

A discussion followed covering the current voluntary IRA program; comparison of current and proposed plans; defined benefits, length of service and employer costs. Specific examples were brought up and all questions were answered. (NO ACTION REQUIRED.)

**8. NEW BUSINESS.**

A. Street Commissioner Massey stated the bucket truck cannot be used as a vehicle to put up or take down decorations or flags on Main Street. The Department of Labor (DOL) had determined it does not meet the safety standards. The City has responded to the determination with pictures indicating safety measures used and is waiting for a response. Councilman Littlejohn stated the safety concerns are primary consideration. Commissioner Massey reminded the Council the bucket had been reinforced, is chained, and anyone within has a safety harness.

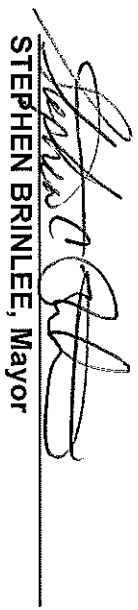
**9. ADJOURN:**

MOTION BY HAYNES, SECOND BY KENDALL, TO ADJOURN AT 7:00pm.

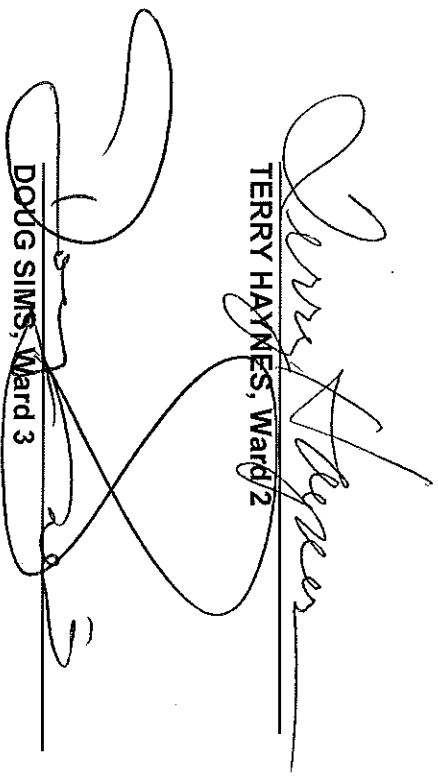
Upon roll call, members present voted as follows:

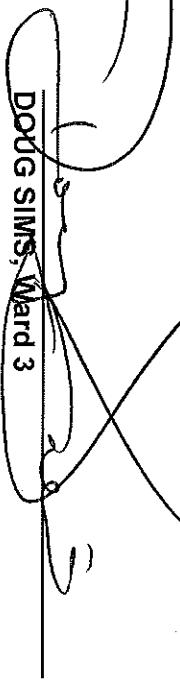
LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

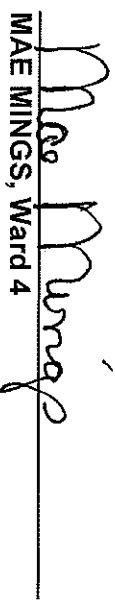
  
CINDEE BLANKENSHIP, City Clerk

  
STEPHEN BRINLEE, Mayor

  
ALLEN LITTLEJOHN, Ward 1

  
TERRY HAYNES, Ward 2

  
DOUG SIMS, Ward 3

  
MAE MINGS, Ward 4

  
JULIA KENDALL, Ward 5